



South Lake Primary School

Parent Teacher Friends Association

Minutes of the South Lake Primary School Parent Teacher Friends Association Meeting, Thursday, 27th April 2017, at 7.30pm.

1. Present:

Tracey Owen, Mrs Butler-Willis, Matthew Tumelty, Laura Hutchinson, Maria Burger, Michelle Codling, Monique Maree, Sukyna Powell, Catherine Johnson, Michelle Nelson

2. Apologies:

Gwen Higginson, Michelle Clacy, Mandy Jewkes, Emma Simpkins, Zena Pike, Isabelle Sciandra, Tracy Dalby, Lucy Milam, Sarah Noye.

3. Minutes from the last meeting

To be approved at next meeting.

4. Finance

Current account £5396.59 Business a/c £5654.29 totalling £11050.88

Looking to use money towards refreshing IT Suite.

Auditors have been in and message from Miss Payne;

All expenses must have an Event Profit & Loss and have full details to claim expenses with supporting receipts, failure to do so with result in expenses not being reimbursed. Forms can be made available in the Southlake PTFA Facebook to download.

4. 100 Club

We need to confirm numbers and encourage new members

6. Film Night

Overall very positive next film night agreed 18th October 2017.

Timings to be looked at as we lost profit from afterschool club, also lots of Staff needed to remain behind.

Next one where parents stay with their child and we look at offering different refreshments.

7. Quiz Night

Went really well and looking forward to the next one ticket price for next year will have to be increased as the cost of fish has gone up and so profit was down YOY £327.70.

8. Easter Competition

Went well next year we could look at offering an Easter egg hunt as an option to encourage the older children to take part.

9. School Uniform Sales

Lots of uniform to sell especially in the smaller sizes look to ask to keep that box in Foundation years to encourage sales.

Offer a Pagoda sale along with books and other items in Woodley precinct and the car boot?

10. Secrets Room

Mother's day Secrets room presents were great and really enjoyed lots of stock was purchased and which can be used again next year so very little expenditure £217.97 Profit.

9. Ice Pop Sales

Look at arranging Ice Pops to be sold on a Friday after school 50p per ice pop which needs advertising during that week around school to bring money in.

10. Disco

Feedback was ok but the Tuck Shop was missed but that then encouraged children to dance and interact with one another.

Music was not that up to date need to discuss with the DJ.

Again timings can we look to making the finish earlier than 8pm.

11. Summer Fayre

Subcommittee to be arranged

12. Circus

Michelle C has looked in to holding at Circus at the School on 23rd June 2018 where we can sell tickets and make a potential profit of £500 we have secured them and will look to arrange helpers and logistics nearer the time.

Cost £2500 with a £75.00 deposit and 600 tickets to be sold.

12. AOB

Looked at evenings for adults with an entertainer/ Bingo nights dates to be discussed at the next meeting.

Date for next meeting; AGM 21st September 2017 7.00pm

The meeting concluded at 8.53pm