

Wednesday 10<sup>th</sup> May

Dear Mr. Wright

I am writing to you on behalf of the School Council who today **convened** at lunch time to discuss current issues that pupils at your school have concerns about. As the **spokesperson** for each class representative on the council, I would like to bring to your attention the **overriding** point that was made by various pupils at the meeting. This concerns the **deficiency** of playground equipment at present and that what is available is rather tired and worn now. Children across all age ranges commented that there was a lack of activities to do at playtime and this was leading to more accidents, as pupils tended to play more running type games in what we believe is quite a **confined** space.

With this in mind, the council agreed that new playground toys and equipment would prove **beneficial** and productive for all pupils in the school. I am sure you would **concur** that a variety of new products for playtime can be nothing but **profitable** for everyone and provide your pupils with an even more **stimulating** and pleasurable playground experience.

The council then discussed ways in which the school could raise money to purchase items. A Year 5 pupil **proposed** that we hold a fundraising afternoon where each class comes up with a “fun fair” type stall in the playground. As a council we thought this was an excellent and fun idea. We then discussed what type of stalls classes could run/make. Suggestions put forward included: hook a duck, name the teddy bear, hoopla, roll a coin, hula hooping timed challenge, how many sweets in the jar and X marks the spot (where’s the hidden football?). Pupils from each class would timetable a slot when they would run their stall in small groups, allowing all children in the school to visit and spend money on other classes’ events. At all times, teachers would **oversee** their class’s stall.

For your information, during the meeting, we **perused** various catalogues where playground toys can be purchased. The council representatives from Reception through to Year 6 noted down what equipment they believed the **peers** in their year group would appreciate. Please find below a few suggestions which we believe would be enjoyed across the school's age range.

- balance maze toys
- diabolos
- lolo balls
- hoop a peg
- foam hop scotch
- hula hoops
- pedal walkers
- If a **substantial** amount is raised – a sensory area with tube pipes, xylophone panels, rain wheels, etc.

We believe that enough money would be raised by the school community for these products to be bought.

We hope that you think our suggestion is a **viable** one and we would very much appreciate it if you would take the time to consider the council's concerns regarding the playground. I would be very grateful if you would allow me to take the opportunity to meet you at your earliest **convenience** to discuss the possibility of holding a fundraising event for this and to show you the kind of toys we believe would be appreciated by Forringdon pupils.

Many thanks for taking the time to read this letter.

Yours sincerely,

Tom Walters  
Class 6M

Who specifically is writing this letter? (AF2)

Who do you think Mr Wright could be? Why do you think this? (AF3)

What did the School Council do at lunch time on Wednesday 10<sup>th</sup> May? (AF2)

What was the principal issue raised at this meeting? (AF2)

What problems has this raised in the school? (AF2)

Why do the council believe that new toys are a positive addition to the school playground environment? (AF3)

How do the council propose to raise funds for this? (AF2)

Name three events that are proposed. (AF2)

Do you think a “fun fair” fundraising event is a good idea? Give reasons for your answer. (AF7)

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In paragraph four of the letter, Tom stresses further how serious the council are about this issue.

How is this shown? (AF6)

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Why are the suggested items presented as a list in the letter? (AF5)

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If a lot of money is raised, what do the council wish to see in the outside environment? (AF2)

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Do you think this is a good proposal. Why? (AF3)

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Tom ends his letter in a thoughtful and considerate way. How does he do this? (AF3)

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Note down three words or phrases from the text that indicate that this is a formal letter. (AF4)

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Do you think Tom is persuasive in his letter to Mr Wright? Give a detailed explanation, quoting from the letter where necessary, to support your answer. (AF6)

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## Playground Equipment – Vocab 1

Write the meaning of each of these words. (AF2)

convene \_\_\_\_\_

spokesperson \_\_\_\_\_

overriding \_\_\_\_\_

deficiency \_\_\_\_\_

confined \_\_\_\_\_

beneficial \_\_\_\_\_

concur \_\_\_\_\_

profitable \_\_\_\_\_

stimulating \_\_\_\_\_

propose \_\_\_\_\_

oversee \_\_\_\_\_

peruse \_\_\_\_\_

peers \_\_\_\_\_

substantial \_\_\_\_\_

viable \_\_\_\_\_

convenience \_\_\_\_\_